



Position Announcement - Associate State 4-H Leader

The University of Georgia College of Agricultural and Environmental Sciences (CAES) seeks an outstanding leader for the position of Associate State 4-H Leader. This is a full-time administrative faculty position based out of Athens, Georgia. Faculty appointment will be in the Public Service or Tenure Track system, as appropriate for the selected candidate. The Associate State 4-H Leader will assist the State 4-H Leader in the daily operation of the UGA Cooperative Extension 4-H program. There are over 300 full-time and part-time faculty and staff members in Athens and the five 4-H Centers in Georgia who support the district and county 4-H faculty and staff members who deliver the 4-H program at the county level.

QUALIFICATIONS: Candidates must have a master's degree (PhD preferred) and achieved the rank of Public Service Associate (or equivalent) or Associate Professor, must demonstrate expertise in the development and implementation of Extension 4-H programs at the county and state level, have an appreciation and understanding of county 4-H programs and the role of the 4-H Centers in Georgia, and need an understanding of the diverse programming offered by Georgia 4-H. Excellent public relation skills are required along with good oral and written communication skills. Strong conflict resolution skills and excellent interpersonal skills are required since the Associate State 4-H Leader will be responsible for personnel management. Experience in obtaining external funding and financial management is preferred. A valid driver's license and a personal vehicle for official duty travel are required.

RESPONSIBILITIES: The Associate State 4-H Leader reports to the State 4-H Leader/Director of 4-H for UGA and is accountable for the following responsibilities:

- Serves as a member of the state 4-H faculty and conducts and organizes programs, events, activities, and curricula and assists the State 4-H Leader in developing goals and priorities for Georgia 4-H
- Supervises designated 4-H faculty members in the management of 4-H programs
- Will be responsible for insuring that 4-H Faculty implement programs that support county 4-H programs and help implement the evaluation of Georgia 4-H programs
- Coordinates the development of the 4-H calendar with 4-H faculty and the 4-H Centers and coordinates 4-H trainings for county, district, and state 4-H faculty and staff
- Works with the State 4-H Leader and Georgia 4-H Foundation staff to develop positive relationships with donors and 4-H alumni to expand the private and public resources.
- Serves as a liaison for the District 4-H Program Development Coordinators
- Assists with risk management training and implementation of policies, procedures, and protocol
- Ensures the Civil Rights/Equal Opportunity plan of CAES is followed and that clientele understand that UGA Cooperative Extension offers its educational programs, assistance, and materials to all people without regard to race, ethnicity, national origin, color, sex, genetic information, sexual orientation, religion, age, disability, or veteran status
- Frequent night and weekend work is required as well as extensive statewide travel.

SALARY and BENEFITS: Competitive and commensurate with qualifications and experience. Information regarding benefits of the position can be viewed at <http://www.hr.uga.edu/benefits-snapshot>. All materials should be submitted by March 30, 2014; however, screening will continue until the position is filled. Tentative start date is July 1, 2014. The application packet should include: (1) cover letter of application; (2) condensed Curriculum Vita/Resume; and (3) a two-page concise statement that addresses: "A Vision of What Georgia 4-H should be in Ten Years and How Georgia 4-H Can Expand its Reach Through Volunteers." In addition, four letters of reference should be sent directly to the search committee chair. All documents may be mailed or sent electronically to Laura Perry Johnson, Search Committee Chair; 2360 Rainwater Road; Tifton, GA 31793. Direct questions to: Dr. Laura Perry Johnson, Search Committee Chair, (229) 386-3413 or lpj4h@uga.edu.